

Objective

Employment in the Graphic Arts

Profile and Skills

Creative and motivated individual, experienced in desktop publishing, editing, web design, and graphic design.

Trained in web design and graphic design software, including:

- Adobe Photoshop 7, CS, CS2
- Adobe Illustrator 10, CS2
- Adobe PageMaker 7
- Animation Shop 2
- Macromedia Dreamweaver 8, MX, CS3
- Paint Shop Pro 6
- Adobe InDesign CS2

Also familiar with:

- PowerPoint
- Internet
- Microsoft Word

Work Experience

Freelance
2007

Web Designer

Responsibilities:

- Created website for the Central Illinois Autism Society
- Created portfolio website for self
- Created several single-page layouts for biographies
- Created portfolio website for a friend
- Created archive website for short stories
- Created website design for the Long Term Care Nurses Association
- Created website design for the Health Care Council of Illinois

Voepel Publications, Springfield, IL
2006-2007 (June to February)

Assistant Layout Designer/Web Designer

Responsibilities:

- Assisting lead layout designer with projects
 - Helping to create brochures, booklets, and other publications for various businesses and organizations, including the Federation of Defense & Corporate Counsel using PageMaker and InDesign
 - Finished work on website for the Illinois Health Care Association using Dreamweaver and Photoshop
 - Made corrections on projects based on clients' needs
 - Interacted with clients to pinpoint specific needs and formulated ideas for projects based on those interactions
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Voepel Publications, Springfield, IL
2006 (10 weeks, April to June)

Intern

Responsibilities:

- Assisting lead layout designer with projects
- Helping to create brochures, booklets, and other publications for various businesses and organizations, including the Federation of Defense & Corporate Counsel
- Began work on website for the Illinois Health Care Association
- Made corrections on projects based on clients' needs

Sacred Heart-Griffin High Campus Crier, Springfield, IL
2003 – 2004

Editor and Chief; Features Editor; Technology Editor

Responsibilities:

- Lead editor overseeing all newspaper production
- Designed newspaper layout in PageMaker
- Maintained Features pages in each issue
- Staff writer, providing several articles per bi-monthly newspaper
- Assigned articles to supporting writers and made sure deadlines were met in a timely manner
- Designed layout for news magazine
- Designed layout for literary magazine
- Supplied articles, stories, poetry, and artwork for both the news magazines and literary magazine
- Distributed newspapers to 800+ students and faculty

I-Con, Springfield, IL
2004-2005

Volunteer

Responsibilities:

- Designed themed gift baskets for event prizes
- Manned and decorated video room
- Ran several gaming tournaments

Shoujocon, Springfield, IL and Newark, NJ
2000 - 2003

Volunteer

Responsibilities:

- Created designs for cakes
 - Manned video room
 - Cleaned, decorated, supplied food, and ran gaming events in consuite
 - Created custom piñatas and other games for consuite
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Education

Illinois Institute of Art, Chicago, IL
Fall 2004 – Summer 2005

Robert Morris College, Springfield, IL
Fall 2005 – Spring 2008
Degree: Bachelor's of Applied Science
Major: Graphic Arts
Concentration: Graphic Design